

PRESENT: Cllr T Grayshon in the Chair.
Councillors: J Dunn, S McArdle, D Wilson,
Officers: Tom O'Donovan, Keith Hewitt, Sarah May

APOLOGIES: None

1. Introductions and Apologies

Tom O'Donovan welcomed all in attendance to the meeting.

2. Elect Chair of Sub Committee

By consent of the Members present, it was agreed that Councillor Grayshon assumed the position of Chair for the Outer South Community Centres Sub Committee.

3. Terms of Reference

The Terms of Reference were approved at the last Area Committee meeting. Following discussions, it was agreed that a breakdown of the Terms of Reference would provide the actions for the work programme.

4. Report to Area Committee on transfer of community facilities- July 2006 & update on community facilities in Outer South Leeds

SM went through the report that was presented at the July 2006 Area Committee, which delegated the responsibility of community centres to the Area Committee and Area Management Team.

The initial tranche of community facilities which transferred in July were:-

Blackburn Hall – Managed by LCC

Churwell CC – Managed by Churwell Community Association

East Ardsley CC – Managed by East Ardsley Community Association

Peel Street CC – Managed by LCC

West Ardsley CC – Managed by Kaleidoscope

Further centres identified for transfer in April 2007 are:-

Gildersome CC – Managed by LCC

Lewisham Park CC – Managed by LCC

Rose Lund Centre – Managed by LCC

St Gabriels CC – Managed by LCC but leased from the Diocese

Tingley Youth & Community Centre – Managed by LCC

Windmill Youth Centre – Managed by LCC but owned by trustees

Three leased centres are currently within the Committees portfolio.

- West Ardsley CC has been leased to Kaleidoscope – private childcare provider on a 6 year full internal and external repairing and insuring leased. The currently may approximately £7,000 rent p.a – this will eventually rise to £9.000 p.a.
- After discussions with East Ardsley CA, they are now prepared to sign up to a new lease for the facility once further maintenance works have been completed, which funding has been secured for. The lease will be a full internal and external repairing and insuring

ACTION

SM

and will also last a duration of six years. The rental contribution from the organisation will be assessed on an annual basis as part of the city-wide rental support programme.

- At Churwell CC, the lease expired a number of years ago and the community association is 'holding over' on the existing terms and conditions of this lease. The facility is under review as Education Leeds is expanding provision at the nearby Churwell Primary School and it is felt that the community centre activities may be better placed within that site.

SM is currently drafting a report which is going to the February Area Committee outlining a new schedule of lettings and pricing for community facilities in South Leeds. It is suggested that Morley Town Hall and Blackburn Hall have a different schedule of charges to the other facilities in the wedge due to the nature of the buildings and size of rooms available. SM will incorporate this into the proposals being presented to Area Committee.

It present, there is a small central capital fund that has been established which SM had bid into and was successful in securing £29,750 for Blackburn Hall and £16,600 for East Ardsley CC.

There is to be a dedicated member of staff to cover community facilities - initially, there was to be one officer looking after South Leeds but due to the restructure of the Regeneration service, there will be one officer covering the whole city.

Cllr Dunn raised an issue about Thorpe CC and how this facility might fit into the policies and procedures outlined in the report. SM explained that as the facility was responsibility of Leeds South Homes, it didn't fall within the remit of the report but if Leeds South Homes were agreeable, some of the principles of NHD standard practice could be applied in this case.

5. Work programme and focus of Community Centres Sub Committee

SM to draft a work programme / action plan and summarise data sheets for the next meeting of the Sub committee.

SM

There were suggestions on how to market the community centres(CC), these ideas were expressed:

- Promotional leaflets listing activities that go on in community centres (CC) at one stop centres.
- Promote through local Newspapers/letters.
- Publicise CCs using photos of activities and events that take place.
- Benchmark on other CCs that have formats that work.
- Ensure demographics are more or less the same in terms of the benchmarking.
- Have available literature at the community centres.

This will be incorporated into the action plan for the Outer South facilities.

The committee agreed to visit all community centres in the area.

All

6. Time and date of next meeting

It was decided as it stands at the moment, future meetings will take place between Area Committee meetings. Time and place to be arranged.